



Minutes of Community Development Advisory
Committee Meeting
July 7, 2014
Council Chambers, Town Hall, Arnprior, ON

Present:

Vice-Chair Lynn Grinstead
Citizen Member, Neil Caldwell
Citizen Member, Gib McMullen
Citizen Member, Tara Pocket
Citizen Member, Dennis Turpin

Also Present:

Robin Smith, Planner
Glenn Arthur, Director of Recreation Services
Jacques Benoit, Chief Building Official
Maureen Spratt, Town Clerk

Absent: Chair Mark Willmer
Citizen Member Steve Dontginy

1. CALL TO ORDER

Vice Chair Lynn Grinstead called the Community Development Advisory Committee Meeting to order at 6:33 p.m. and welcomed those present.

2. ADOPTION OF AGENDA

Resolution No. CDC008-14

Moved by Tara Pocket

Seconded by Dennis Turpin

BE IT RESOLVED THAT the agenda for the Community Development Advisory Committee Meeting dated Monday, July 7, 2014 be adopted.

CARRIED

3. DISCLOSURES OF PECUNIARY INTEREST

None

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS

Resolution No. CDC009-14

Moved by Gib McMullen

Seconded by Dennis Turpin

BE IT RESOLVED THAT the minutes of the Community Development Advisory Committee Meeting dated Monday, March 31, 2014 be adopted.

CARRIED

5. PRESENTATIONS/ DELEGATIONS

a) Waterfront Park Concept Plan – Chantal Gaudet, Stantec and Director of Recreation Services

The Planner introduced Chantal Gaudet, a landscape architect from Stantec, commissioned by the Town to prepare a concept plan of the waterfront area located on the Northwest side of Madawaska Boulevard. Ms. Gaudet advised that following discussions with staff and an onsite visit; a waterfront concept plan was prepared, attached as Appendix “A” and forming part of these minutes. Ms. Gaudet provided a Power Point presentation of the plan detailing features associated with the entrance of the trail, at the “Falls”, the “Dock and Lookout 1” (area known as the old boat launch), “Lookout 2”, “Lookout 3” and the “Beach”. Features included asphalt pads, concrete pavers, benches, and vegetation. Committee members provided their feedback and overall support of the plan. Feedback included; excessive use of multiple materials and fine tuning the beach area (introducing more trees and picnic areas and relocating the pathway behind the picnic area). The Planner noted Ms. Gaudet will revise the plan based on the comments made prior to a presentation to Council.

b) Verbal Update (Director of Recreation Services)

- Recreation Master Plan

The Director of Recreation Services advised Dunbar and Associates has been hired to conduct a Recreation Master Plan for the Town which will help identify where the Town wants to be heading with its recreational services. The Director advised Dunbar and Associates has been began meeting with stakeholders, including minor sports groups, adult groups, staff, and Council. There is also an opportunity for input at a public meeting, open house as well as participation in the online survey.

- 2015 Dragon Boat Festival

The Director of Recreation Services advised that Council has approved he work in partnership with the Arnprior Dragon Boat team to host a “Community Challenge Dragon Boat Festival” to take place on Saturday, July 25, 2015. The Director further noted the waterfront at Robert Simpson Park is a natural venue for the Festival, as there is access to the Ottawa and Madawaska Rivers, boat launching facilities, pedestrian walkways and pathways and ample visitor parking.

- Cyclosporitif

The Director of Recreation Services advised that Champlain's Folly Cyclosporitif is taking place on July 15 and offers four different challenges for cyclists of every level. The Director further advised all races (32 km, 83 km, and 180 km) begin at and end at Robert Simpson Park. Riders will have the opportunity to attend the "Heartbeats" Concert in the Park and their entry fee includes a post-ride meal.

- Clara's Big Ride

The Director of Recreation offered congratulations to the community for rallying to make Clara's last stop on her journey across Canada spectacular.

c) CIP Application (114 John Street)

The Planner provided a Power Point presentation, attached as Appendix "B" and forming part of these minutes, on a Community Improvement Plan application for a Façade and Property Improvement Grant to assist with the replacement of the John Street store front windows and doors, and a Heritage Improvement Program grant to assist with the cost of restoring the third floor windows back to the original windows and resurfacing the arches and molding on the front of the historic building, at 114 John Street North. On comment of the Vice-Chair the Committee agreed that there that there needs to be consistency regarding the percentage of funding that the Town is able to grant.

d) CIP Application (158 John Street)

The Planner provided a Power Point presentation, attached as Appendix "C" and forming part of these minutes, on a Community Improvement Plan application for the Facade and Property Improvement Grant to assist with repairing crumbling paving, and the replacement of two inward opening doors and signage, and to caulk, paint and replace rotting wood at 158 John Street North. On comment of the Vice-Chair the committee agreed that in keeping with the previous application (114 John Street) that 50% or \$2200 be the amount eligible for grant funding.

The Planner advised that the committee's comments would be taken back and incorporated into the report being presented to Council for consideration on July 28, 2014.

e) BIA Update

The Clerk advised that the BIA remains dormant until reactivated by its members, however, beautification efforts have been discussed at the staff level, and the Town has hung flowering baskets in the downtown core and will maintain the baskets throughout the summer months.

6. MATTERS TABLED/DEFERRED/UNFINISHED BUSINESS

None

7. STAFF REPORTS

Resolution No. CDC010-14

Moved by Dennis Turpin

Seconded by Neil Caldwell

That the Community Development Advisory Committee receives report number CDC 14-07-07-01 as information.

CARRIED

The Chief Building Inspector provided an overview of the report, noting the issuance of building permits in 2013 is comparable to 2014 however staff is anticipating a reduction in the number of permits and revenue.

8. NEW BUSINESS

None

9. ADJOURNMENT

Resolution No. CDC011-14

Moved by Gib McMullen

Seconded by Neil Caldwell

THAT this meeting of the Community Development Advisory Committee be adjourned at 8:00 p.m.

CARRIED