



Minutes of Operations Advisory Committee Meeting

January 3, 2017

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

Present:

Chair, Ted Strike
Vice Chair, Dan Lynch
Citizen Member, David Coreau
Citizen Member, Philip MacLeod
Citizen Member, John Shane

Also Present:

John Steckly, A/Director of Public Works
John Okum, Fire Chief
OPP Insp. Colin Slight
Maureen Spratt, Clerk

Absent: Citizen Member, Clint Duff

1. Call to Order

Chair Ted Strike called the Operations Advisory Committee meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Clerk called the roll with all Members of the Operations Advisory Committee being present except Citizen Member Clint Duff.

3. Adoption of Agenda

Resolution No. OC001-17

Moved by Phil McLeod

Seconded by Dave Coreau

BE IT RESOLVED THAT the agenda for the Operations Advisory Committee Meeting dated Monday, January 3, 2017 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

Resolution No. OC002-17

Moved by Dave Coreau

Seconded by John Shane

THAT the minutes of the Regular Operations Advisory Committee meeting on October 3, 2016 and the Special Meeting of December 5, 2016 be adopted.

Resolution CARRIED

6. Presentations/ Delegations

Presentations

a) Public Works Reports

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i) Downtown Revitalization Project – A/Director of Public Works

Resolution No. OC003-17

Moved by Dave Coreau

Seconded by John Shane

THAT the Operations Advisory Committee receive the Downtown Revitalization Project Presentation as information.

Resolution CARRIED

The A/Director of Public Works provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

On question of Committee Members the following was clarified:

- The contractor and the municipality agreed that due to significant excavation works and time of year it would be better to backfill portions of McGonigal and John Streets and pour a second layer of asphalt in 2017.
- Staff will pass on commendations from the committee to the contractor for the pleasant and professional manner in which the contractors dealt with the public.
- The municipality is not anticipating any need for further excavations on roads, however, there could be construction related projects such as accessibility ramps and/or doors.
- The A/Director of Public Works will inquire of the Waterworks Supervisor if there was any overflow into the storage tank at the Water Pollution Control Centre following the installation of the new storm sewers downtown.

b) OPP Reports

i) Statistical Report – OPP Inspector

Resolution No. OC004-17

Moved by Phil McLeod

Seconded by John Shane

THAT the Operations Advisory Committee receive the OPP Statistical Report as information.

Resolution CARRIED

The OPP Inspector, Colin Slight, Provided an overview of the Statistical Report, attached as Appendix B, and forming part of these minutes, and responded to questions. The Inspector highlighted the following:

- Property Crime – Fraud has increased by 39%, which is being driven by telemarketing fraud. The Inspector noted that from the OPP's perspective, the statistics should only be reflected as fraud if someone has been victimized.

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- 911 calls have increased therefore if there are any opportunities where the municipality can promote/publicize the proper use of 911 it would be beneficial.
- The Detachment is rolling out a new initiative in 2017 “Situation Tables”. Situation Tables identify community services to mitigate those in risk situations in a timely manner, usually within 24-48 hours. The “table” is a meeting, with OPP and other service professionals from a variety of organizations. During a Situation Table, participants work together to review if an individual is at imminent risk of harm and coordinate interventions to reduce them.
- Information will be provided to the public once a plan is in place regarding future clerical staffing at the OPP satellite office in Arnprior.
- The Inspector will include Auxiliary Police statistics in future reporting.

c) Fire Department Reports

i) 2016 Review Fire Protection Services – Fire Chief

Resolution No. OC005-17

Moved by Dan Lynch

Seconded by Phil McLeod

THAT the Operations Advisory Committee receive the 2016 Review Fire Protection Services Presentation as information.

Resolution CARRIED

The Fire Chief provided a Power Point Presentation attached as Appendix C, and forming part of these minutes, and responded to questions.

On question of Committee Members the following was clarified:

- The new recruitment process was very intense and exceeded the established one-year time frame. The necessary recruitment training process will be adjusted for future recruiting groups.
- The 12 recruits are finalizing the process and will be offered permanent volunteer status with the department.
- The reasoning behind the attendance at training being higher than the attendance at emergency incidents is due to the fact that training is scheduled. Emergency incidents take place during work hours, vacation time – unscheduled time.
- The fire department has a full-time staff of three. There are no requirements for the municipality to provide a full-time fire department. Currently, one firefighter is on call, however, that is being reviewed under the draft Fire Master Plan.

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- For the majority of calls the fire department receives, calls could be responded to with five (5) firefighters. Larger incidents require a larger turnout - a rule of thumb is ten and ten. Ten firefighters on the scene in ten minutes.

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. NEW BUSINESS

On comment of Vice-Chair Lynch staff confirmed they will be advertising for the vacancy on the Operations Advisory Committee.

10. ADJOURNMENT

Resolution No. OC006-17

Moved by Phil McLeod

Seconded by Dave Coreau

THAT this meeting of the Operations Advisory Committee be adjourned at 8:05 PM.

Resolution CARRIED