



Minutes of Special Council Meeting

June 8, 2017

6:30 PM

Stanley Tourangeau Fire/Police Services Centre  
(67-A Meehan Street, Arnprior ON.)

**Present:**

Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Frank Dugal

**Also Present:**

Michael Wildman, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, GMCS/Treasurer  
Kaila Zamojski, Deputy Clerk/ A/Human Resources  
Officer  
John Steckly, Director of Public Works  
Janet Carlile, Museum Curator  
Anita Brown, Museum Admin. Assistant  
Jason Healey, MacKillican & Associates, Municipal  
Auditor

**Absent:**

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 212-17

Moved by Tom Burnette

Seconded by Dan Lynch

**Be It Resolved** That the agenda for the Special Meeting of Council dated Thursday, June 8, 2017 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Awards/ Delegations/ Presentations

a) Delegations

i) **Arnprior & District Museum Accessibility Elevator – Arnprior & District Museum Board**

Brian Gilhuly of the Arnprior & District Museum Board provided an overview of the letter submitted to Council, attached as Appendix A and forming part of these minutes.

ii) **Arnprior & District Museum Accessibility Elevator – Friends of the Museum**

Donalda Stevens, of the Friends of the Arnprior & District Museum provided an overview of the letter submitted to Council, attached as Appendix B and forming part of these minutes.

## Minutes of Special Council Meeting

### b) Presentations

#### i) **2016 Audited Financial Statements – MacKillican & Associates**

Jason Healey, Auditor from MacKillican and Associates, presented the 2016 Draft Audited Financial Statements, ensuring that the financial statements have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. Mr. Healey confirmed that the financial statements are materially stated he has no major concerns to raise.

#### ii) **2017 LRCF – Road Rehabilitation Strategy – CAO & GMCS/Treasurer & Director of Public Works**

The CAO, General Manager, Client Services/Treasurer and Director of Public Works provided a detailed PowerPoint presentation on the 2017 Long Range Capital Forecast and Road Rehabilitation Strategy, attached as Appendix C and forming part of these minutes.

Mayor David Reid thanked staff for their efforts and providing this information.

## 6. Staff Reports

### a) **Clean Water & Wastewater Fund – Daniel Street Watermain Project – Director of Public Works**

#### Resolution No. 213-17

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council authorize the Mayor and Clerk to execute the attached Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement (TPA) with the Province of Ontario, and

**That** Council award the Engineering Services for the Daniel Street Watermain Replacement Contract Package Update to Jp2g Consultants Inc. under standing offer at a cost of \$11,610 + HST as part of the estimated project cost, to be funded from 77% Water Reserve Fund, and 23% Development Charge Reserve Fund; and

**That** Council authorize staff to proceed with tendering for the Daniel Street Watermain Replacement - Michael Street to Havey Street Project at an estimated cost of \$1,045,060 upon completion of the engineering design; and

**That** 25% of the cost of the project be funded by the Town (of which 77% be funded from the Water Reserve Fund, and 23% Development Charge Reserve Fund) and the remaining 75% (up to a maximum of \$783,795) be funded by the Federal and Provincial governments through the Clean Water and Wastewater Fund (CWWF).

Report and Resolution CARRIED

## Minutes of Special Council Meeting

### 7. Bylaws/ Resolutions

#### a) By-laws

##### Resolution No. 214-17

Moved by Walter Stack

Seconded by Dan Lynch

**That** the following by-law be and is hereby enacted and passed:

- i) By-law No. 6714-17 – Adopt 2016 Draft Audited Consolidated Financial Statements

At the request of Mayor David Reid a recorded vote was taken:

Councillor Frank Dugal	Yes
Councillor Tom Burnette	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Reeve Walter Stack	Yes
Mayor David Reid	Yes

Resolution CARRIED

##### Resolution No. 215-17

Moved by Tom Burnette

Seconded by Dan Lynch

**That** the following by-laws be and are hereby enacted and passed:

- ii) By-law No. 6715-17 – Allocate 2016 Surplus/(Shortfall) Funds
- iii) By-law No. 6716-17 – Transfer Payment Agreement – Clean Water & Wastewater Fund (CWWF)

Resolution CARRIED

### 8. Confirmatory By-Law

#### Resolution No. 216-17

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** By-law No. 6717-17 being a By-law to confirm the proceedings of the Special Meeting of Council held on June 8, 2017 and it is hereby enacted and passed.

Resolution CARRIED

### 9. Adjournment

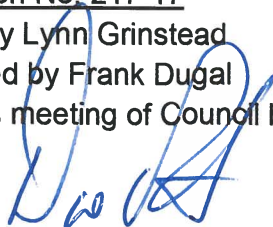
#### Resolution No. 217-17

Moved by Lynn Grinstead

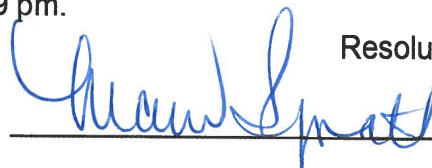
Seconded by Frank Dugal

**That** this meeting of Council be adjourned at 8:19 pm.

Resolution CARRIED



David Reid, Mayor



Maureen Spratt, Town Clerk