



Minutes of Special Council Meeting
February 22, 2017
5:00 PM
Council Chambers, Arnprior

Present:

Mayor David Reid
Reeve Walter Stack
Councillor Ted Strike
Councillor Dan Lynch
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Frank Dugal

Also Present:

Michael Wildman, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, GMCS/Treasurer
Kaila Zamojski, Deputy Clerk/ A/Human Resources Officer
John Steckly, A/Director of Public Works
Deanna Streifel, Environmental Engineering Officer
John Okum, Fire Chief
Glenn Arthur, Director of Recreation
Janet Carlile, Museum Curator
Cassidy Marshall, Payroll Officer/Special Projects
Robin Paquette, Town Planner
Lindsay Wilson, MEDO

Absent:

1. Call to Order

Mayor David Reid called the Council meeting to order at 5:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 049-17

Moved by Dan Lynch

Seconded by Walter Stack

Be It Resolved That agenda for the Special Meeting of Council dated Wednesday, February 22, 2017 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

Councillor Dan Lynch declared the following pecuniary interest:

"I Councillor Dan Lynch have a pecuniary interest in Item No. 5 (a)(i), in regards to the Arnprior Airport, as I am a paid employee of the Arnprior Airport."

5. Awards/ Delegations/ Presentations

a) **Presentations:**

Carryover from Tuesday February 21, 2017 – CAO

The CAO provided a power point presentation on the 2017 Budget Recap, attached as Appendix A and forming part of these minutes.

Minutes of Special Council Meeting

Resolution No. 050-17

Moved by Walter Stack

Seconded by Dan Lynch

That Council direct staff to finalize the 2017 budget estimates, to be voted upon, at the February 27, 2017 Regular Meeting of Council, based upon a municipal tax rate increase of 2.25% to include additional \$77,000 directed to Winter Control Operating Budget and \$60,000 reallocated from the Capital Expenditure Reserve Fund to the Winter Control Reserve.

Resolution CARRIED

Resolution No. 051-17

Moved by Walter Stack

Seconded by Dan Lynch

That Council direct staff to include the addition of a new Recreation Department Summer Student position for the waterfront, within the municipal tax rate increase of 2.25%.

Resolution CARRIED

Mayor David Reid thanked staff, on behalf of Council, for the level of effort put into this budget process.

6. Confirmatory By-Law

Resolution No. 052-17

Moved by Tom Burnette

Seconded by Dan Lynch

THAT By-law No. 6668-17 being a By-law to confirm the proceedings of the Special Meeting of Council held on February 22, 2017 and it is hereby enacted and passed.

Resolution CARRIED

7. Adjournment

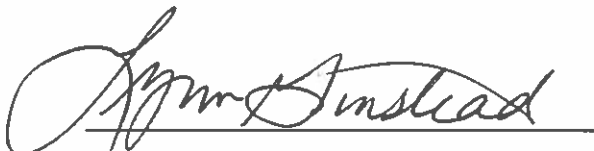
Resolution No. 053-17

Moved by Lynn Grinstead

Seconded by Ted Strike

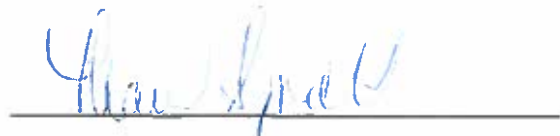
THAT this meeting of Council be adjourned at 6:16 PM.

Resolution CARRIED



David Reid, Mayor

Lynn Grinstead, Deputy Mayor



Maureen Spratt, Town Clerk

Appendix A



ARNPRIOR
• WHERE THE RIVERS MEET •

2017 Draft Budget Recap

M. Wildman, CAO

Special Council Meeting - Wednesday, February 22, 2017

Municipal Tax Rate - Historic

Year	Municipal Tax Rate Increase	CPI Rate
2016	0.75%	1.20%
2015	1.33%	2.40%
2014	0.00%	1.00%
2013	1.50%	1.40%
AVG*	0.895%	1.50%

* If the 2017 Municipal Tax Rate Increase is approved at 1.75%, the average increase would be 1.07% vs a CPI average of 1.60%



Tax Rate Impacts

Municipal Tax Rate Increase	Additional Revenue	Annual Cost Per Average Home (\$220,250)			Monthly Cost per Average Home (\$220,250)		
		TOWN	COUNTY	TOTAL	TOWN	COUNTY	TOTAL
0.50%	\$40,639	(\$7.47)	\$23.01	\$15.54	(\$0.62)	\$1.92	\$1.30
1.00%	\$81,278	\$1.46	\$23.01	\$24.47	\$0.12	\$1.92	\$2.04
1.25%	\$101,597	\$5.92	\$23.01	\$28.93	\$0.49	\$1.92	\$2.41
1.50%	\$121,917	\$10.38	\$23.01	\$33.39	\$0.87	\$1.92	\$2.79
1.75%	\$142,236	\$14.85	\$23.01	\$37.89	\$1.24	\$1.92	\$3.16
2.00%	\$162,556	\$19.31	\$23.01	\$42.32	\$1.61	\$1.92	\$3.53
2.25%	\$182,876	\$23.77	\$23.01	\$46.78	\$1.98	\$1.92	\$3.90
2.50%	\$203,196	\$28.23	\$23.01	\$51.24	\$2.35	\$1.92	\$4.27

- Assumes a -0.91% CVA Phase-In



Winter Control

- \$77,000 added over the Labour, Benefits, Operating Supplies and Contracted Services expense lines.
- \$65,000 reallocated to Winter Control Reserve from Capital Expenditure Reserve Fund
 - no net change to overall reserve contributions



Winter Control

Account Code	Account Description	2016 ACTUAL VALUES	2016 BUDGET VALUE	2017 BUDGET VALUE
1-->	GENERAL OPERATING FUND			
2400-->	Winter Control			
5-->	EXPENSE			
1-5-2400-1180	WC - LABOUR	120,967	103,300	119,850
1-5-2400-2210	WC - BENEFITS	26,537	22,000	26,500
1-5-2400-4060	WC - OPERATING SUPPLIES	228,748	144,000	200,000
1-5-2400-5360	WC - EQUIPMENT RENTAL-INTE	288,432	224,000	230,000
1-5-2400-5660	WC - CONTRACTED SERVICES	273,662	214,400	314,500
1-5-2400-7730	WC - TO RESERVE	20,000	20,000	90,000
	Total EXPENSE	958,346	727,700	980,850
	Winter Control Surplus/Deficit	958,346	727,700	980,850
	Total GENERAL OPERATING FUND	958,346	727,700	980,850



Waste Management

- Revenues adjusted to reflect annual \$140 fee for Garbage/Recycling.
- Expenses adjusted for new contract values based on tender results.
- Estimated contribution to reserves
 - \$51,000 to landfill (no change)
 - \$6,350 to reserve (new – fuel surcharge)



Waste Management

	ACTUAL	BUDGET	BUDGET	\$ BUDGET
	2016	2016	2017	VARIANCE
				2016 VS 2017
ENVIRONMENTAL SERVICES				
WASTE MANAGEMENT				
GENERAL OPERATING FUND				
WASTE MANAGEMENT				
1-4-4410-0320 WM - PROVINCIAL GRANTS	(74,620.01)	(72,000.00)	(75,000.00)	(3,000.00)
1-4-4410-0330 WM - GARBAGE RATE	(570,292.38)	(550,000.00)	(572,000.00)	(22,000.00)
1-4-4410-0506 WM - COMPOSTER	(388.80)	(500.00)	(500.00)	0.00
1-4-4410-0507 WM - BLUE BOX	(301.00)	(200.00)	(200.00)	0.00
1-4-4410-0555 WM - LANDFILL SITE CHARGES	(174,607.50)	(180,000.00)	(180,000.00)	0.00
1-4-4410-0556 WM - GARBAGE TAGS	(5,234.51)	(5,000.00)	(5,000.00)	0.00
1-4-4410-0558 WM - LANDFILL - SCRAP METAL	(3,445.21)	(6,000.00)	(6,000.00)	0.00
1-4-4410-0566 WM - ELECTRONIC WASTE	(1,124.98)	(1,000.00)	(1,000.00)	0.00
Total WASTE MANAGEMENT	(830,014.39)	(814,700.00)	(839,700.00)	(25,000.00)
Waste Management				
1-5-4410-1110 WM - SALARIES	42,288.78	41,000.00	41,300.00	300.00
1-5-4410-1180 WM - LABOUR	0.00	500.00	500.00	0.00
1-5-4410-2210 WM - BENEFITS	11,505.41	11,700.00	11,900.00	200.00
1-5-4410-4060 WM - OPERATING SUPPLIES	6,201.71	6,300.00	6,300.00	0.00
1-5-4410-5020 WM - POSTAGE, FREIGHT, EXPRESS	53.53	100.00	100.00	0.00
1-5-4410-5110 WM - ADVERTISING	1,634.07	2,500.00	2,500.00	0.00
1-5-4410-5360 WM - EQUIPMENT RENTAL-INTERNAL	0.00	1,000.00	1,000.00	0.00
1-5-4410-5660 WM - CONTRACTED SERVICES	724,373.84	698,850.00	717,000.00	18,150.00
1-5-4410-5665 WM - EDUCATION & PROMOTION	175.03	1,500.00	1,500.00	0.00
1-5-4410-5800 WM - MEMBERSHIP-ASSOCIATION	506.83	250.00	250.00	0.00
Total Waste Management	786,739.20	763,700.00	782,350.00	18,650.00
Total WASTE MANAGEMENT	(43,275.19)	(51,000.00)	(57,350.00)	(6,350.00)



PIC Vehicle

- Estimated annual costs based on estimated travel of 3,300 km/year
 - Comparable to similar users of Town vehicles

	Personal Vehicle	Town Vehicle
Insurance		\$800
Fuel		\$500
General Maintenance		\$300
Plate Renewal		\$90
Mileage Reimbursement	\$1,782	
TOTAL	\$1,782	\$1,690



Summer Students

- To add another Recreation summer student the cost is \$8,000
 - Approximately **0.10% municipal tax increase**
 - Equates to **1.85% municipal tax rate** increase instead of **1.75% municipal tax rate** increase to maintain contributions to reserves.



Other Take-Aways

- Staff have made note of other feedback and take-aways from Council comments
 - Staff will work to address throughout the year as required



Questions?



• WHERE THE RIVERS MEET •