



Minutes of Regular Council Meeting
December 14, 2015
6:30 PM
Council Chambers, Arnprior

Present:

Mayor David Reid
Reeve Walter Stack
Councillor Ted Strike
Councillor Dan Lynch
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Frank Dugal

Also Present:

Michael Wildman, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, Dir. Corp. Services/Treasurer
Guy Bourgon, Director of Public Works
John Steckly, Civil Engineering Officer
Lindsay Wilson, Marketing & Economic Dev. Officer
Lucas Reinhardt, Corporate Services Admin. Assistant
Kaila Zamojski, Secretariat Services Coordinator

Absent: None

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

Mayor David Reid requested a moment of silence for the tragic passing of Grace Glofcheskie, asking everyone to keep her family and friends in their thoughts and prayers.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 333-15

Moved by Dan Lynch

Seconded by Walter Stack

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, December 14, 2015 be adopted, as amended, with the removal of Item 7 a).

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 334-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the Minutes of the Regular Meeting of Council listed under Item #6 a) on the Agenda, be adopted (Regular Meeting of Council – Monday, November 23, 2015).

Resolution CARRIED

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7. Awards/ Delegations/ Presentations

a) **Presentations:**

i) **Presentation of Maps - Glenn Doncaster, Reeve Town of Deep River**

Glenn Doncaster, Reeve of the Town of Deep River, presented historical maps of the Town of Arnprior, from the year 1871. The maps were found in the attic of Roselma Sinclair, first female Warden of the County of Renfrew. Mr. Doncaster presented the drawings to Laurie Dougherty, Archivist, of the Arnprior & McNab/Braeside Archives.

Mayor Reid and Laurie Dougherty thanked Glenn Doncaster for his generous donation towards the preservation of Arnprior's history.

ii) **CIP Application – 66 Madawaska Street – Marketing & Economic Development Officer**

The Marketing & Economic Development Officer provided a power point presentation regarding a CIP Application for 66 Madawaska Street, attached as Appendix A and forming part of these minutes, and responded to questions.

iii) **CIP Application – 114 John Street North – Marketing & Economic Development Officer**

The Marketing & Economic Development Officer provided a power point presentation regarding a CIP Application for 114 John Street North, attached as Appendix B and forming part of these minutes, and responded to questions.

8. Public Meetings

None

9. Matters Tabled/Deferred/Unfinished Business

a) **Downtown Business Accessibility Incentive Program – Amended Draft Policy – Marketing & Economic Development Officer**

Resolution No. 335-15

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council approve Report Number 15-11-23-02 and the Downtown Business Accessibility Incentive Grant Program policy.

Report and Resolution AMENDED

Mayor Reid noted that changes had been made to the draft policy since the original report had been presented.

Resolution No. 336-15

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council amend the policy as tabled.

Resolution CARRIED

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Resolution No. 337-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council approve Report Number 15-11-23-02, as amended.

Report and Amended Resolution CARRIED

10. Staff Reports

a) 2015 Multi-Year Accessibility Plan Status Report – Secretariat Services Coordinator & Corporate Services Administrative Assistant

Resolution No. 338-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT Council approve the Town of Arnprior 2015 Multi-Year Accessibility Plan Status Report attached to this report; and

THAT staff be directed to post the Town of Arnprior 2015 Multi-Year Accessibility Plan Status Report on the Town website.

Report and Resolution CARRIED

The Secretariat Services Coordinator & Corporate Services Administrative Assistant provided an overview of the report, and responded to questions.

b) Application to Municipal Grants Policy # FS-BR-03 – Arnprior & District NeighbourLink Fountain

Resolution No. 339-15

Moved by Frank Dugal

Seconded by Lynn Grinstead

THAT Council approve the grant request for 2015, submitted by Arnprior & District NeighbourLink Fountain in the amount of \$3000.00 to be funded from Account 1-5-7600-6999 Grant – Contingency.

Report and Resolution CARRIED

The Secretariat Services Coordinator provided an overview of the report, and responded to questions.

11. Committee Reports and Minutes

None

12. Notice of Motions

None

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13. Reeve's Report From County Council

Information from the following County of Renfrew meeting will be available in the Clerk's Office:

- County Council Meeting – November 25, 2015

14. Correspondence & Petitions

a) Correspondence Package No. I-15-DEC-21

Resolution No. 340-15

Moved by Dan Lynch

Seconded by Walter Stack

THAT the Correspondence Package No. I-15-DEC-21 be received as information and filed accordingly.

Resolution CARRIED

Councillor Dan Lynch, noted the following:

- Item #3 – Page 8 – Information from Trans Canada - Energy East Pipeline Safety and Emergency Response Information Days
 - Councillor Ted Strike and I attended the Energy East Pipeline Emergency Plans presentation in Carp on December 9, 2015. At that time we were advised that Energy East would attend a Council meeting in the New Year to update Council and the Public on the progress of the pipeline and noted concerns.
- Item #4 – Page 11 – Information from the County of Renfrew – Hwy. 17 and County Road 51 Expansion
 - Councillor Lynch moved to endorse Warden Emon's letter to Ontario Minister Del Duca concerning the expansion of Highway 17 and County Road 51.
- Item #5 – Page 22 – Information from the Ministry of Municipal Affairs and Housing – Bill 8
 - The CAO advised Councillor Lynch that the Town Clerk will be bringing forward a report on the topic of Bill 8, to the January 11, 2016 Council Meeting.
- Item #12 – Page 78 – Information from the Economic Development Council of Ontario – Newsletter
 - The CAO advised Councillor Lynch that the Director of Recreation Services is exploring options with regard to the Celebrate Ontario 2016 Program, and any possible festivals/ events which could benefit from this grant opportunity, but it did not look as though the Town would be eligible at this point.
- Item #13 – Page 83 – Information from Resident-Treena Toner – Animal Control By-law Amendment – Pot Belly Pigs
 - Councillor Lynch suggested taking this request to the Corporate Services Advisory Committee for consideration.
- Item #15 – Page 91 & 96 – Ottawa Valley Business – November 17, 2015
 - Congratulations to a resident of Arnprior, Robert Dodge, who received the NH McNally Award for Courage for his actions in saving a young girl's life near Perth.

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- Congratulations to a local company, Antrim Western Star, in winning the Mississippi Mills Tender for a 2 Tandem Truck chassis in the amount of \$147,443.00
- Item #16 – Page 127 – AMO – Watch File – November 12, 2015
 - The CAO advised Councillor Lynch that staff is monitoring the progress of the relatively new program being offered by LAS for frozen water services, and will consider bringing forward a recommendation to Council in the future if the program proves successful.

Councillor Frank Dugal vacated his seat at the Council Table at 7:15 PM.

Resolution No. 341

Moved by Dan Lynch

Seconded by Walter Stack

THAT Council receive the correspondence from the County of Renfrew regarding Highway 17, dated December 1, 2015

AND FURTHER THAT Council of the Corporation of the Town of Arnprior endorses the County of Renfrew Warden's letter to Minister Del Duca, on the worthiness of the continued expansion of the Trans-Canada Highway 17 as well as the expansion of Renfrew County Road 51, as these are both of economic importance to Eastern Ontario as a whole, and specifically to the County of Renfrew, Western Quebec and the City of Pembroke.

BE IT RESOLVED THAT the Council of the Corporation of the Town of Arnprior forward this support resolution to the Premier of Ontario as well as Minister Del Duca.

Resolution CARRIED

b) Correspondence Package No. A-15-DEC-09

Resolution No. 342-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the Correspondence Package No. A-15-DEC-09 be received and that the recommendations outlined be brought forward for Council's consideration.

Resolution CARRIED

Resolution No. 343-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council receive the November 19, 2015 Correspondence from the Arnprior and Area Physician Recruitment Committee; and

FURTHER THAT Council waives the fees for the Nick Smith Centre Hall Rental for a Physician Recruitment Committee Fundraiser, Casino Night and Fashion Show, facilitated by the Arnprior and Area Physician Recruitment Committee on Sept 29, 2016 and April 8, 2016.

Resolution CARRIED

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Resolution No. 344-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council receive the November 9, 2015 Correspondence from the Arnprior Community Choir and Valley Concert Band; and

FURTHER THAT Council waives the fees for the Nick Smith Centre Hall Rental for a combined community concert on March 6, 2016 at 3:00PM.

Resolution CARRIED

15. Bylaws/ Resolutions

a) By-laws

Resolution No. 345-15

Moved by Walter Stack

Seconded by Dan Lynch

THAT the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6529-15 – Road Allowance Dedication
- ii) By-law No. 6530-15 – Amend By-law No. 6293-14 Extension of Part Lot Control
- iii) By-law No. 6531-15 – Extension of Tolling Agreement
- iv) By-law No. 6532-15 – Authority to Spend until 2016 Budget Approval
- v) By-law No. 6533-15 – Occupational Health and Safety Statement
- viii) By-law No. 6536-15 – CIP Funding Agreement – 66 Madawaska Street
- ix) By-law No. 6537-15 – CIP Funding Agreement Application – 114 John Street North
- x) By-law No. 6538-15 – Arnprior & District Museum Board Terms of Reference
- xi) By-law No. 6539-15 – Downtown Business Accessibility Incentive Grant Program
- xii) By-law No. 6540-15 – Repeal By-law No. 4470-96 and Repairs of Water/Sewer Services

Resolution CARRIED

Resolution No. 346-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the following by-law be and is hereby enacted and passed:

- vi) By-law No. 6534-15 – Pre-Approval of Budget Funding (Tender Authorization)

A recorded vote was taken, at the request of Mayor David Reid:

Councillor Tom Burnette	Yes
Councillor Frank Dugal	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Reeve Walter Stack	Yes
Mayor David Reid	Yes

Resolution No. 347-15

Moved by Walter Stack

Seconded by Dan Lynch

THAT the following by-law be and is hereby enacted and passed:

vii) By-law No. 6535-15 – Approval of Downtown Revitalization Plans

A recorded vote was taken, at the request of Mayor David Reid:

Councillor Tom Burnette	Yes
Councillor Frank Dugal	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Reeve Walter Stack	Yes
Mayor David Reid	Yes

Resolution CARRIED

b) Resolutions

i) Head, Clara, Maria Support Resolution – Dissolution of Local Emergency Response Board and Request for Services

Resolution No. 348-15

Moved by Walter Stack

Seconded by Tom Burnette

WHEREAS Council of the Corporation of the Town of Arnprior received correspondence from the United Townships of Head, Clara, & Maria at their November 23, 2015 Regular Meeting of Council, as information; and

WHEREAS Council of the Corporation of the Town of Arnprior supports the resolution of the United Townships of Head, Clara & Maria in requesting the Province of Ontario to provide for the health, welfare and safety of the travelling public, and allocate the necessary resources to provide auto extrication services.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Arnprior forward a letter in support of the United Townships of Head, Clara & Maria's resolution to the Premier of Ontario, the Ministry of Transportation and John Yakabuski, MPP Renfrew-Nipissing-Pembroke.

Resolution CARRIED

ii) AMO Support Resolution - Bill 73 – Smart Growth for Our Communities Act

Resolution No. 349-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

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WHEREAS Council of the Corporation of the Town of Arnprior received correspondence from AMO regarding their submission on Bill 73 – Smart Growth for Our Communities Act, at their November 23, 2015 Regular Meeting of Council, as information.

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Arnprior supports the views of AMO on Bill 73 – Smart Growth for Our Communities Act.
Resolution CARRIED

16. Announcements

Councillor Dan Lynch made the following announcements:

- Congratulations to the Royal Canadian Legion on putting together a fantastic Santa Claus Parade.
- Congratulations to Hart on their grand re-opening.
- There will be a French Elementary School opening in Arnprior, in 2017.
- Job well done, Reeve Walter Stack, in running for Warden. It was a very close race, with Reeve Stack being on the wrong side of one vote.
- Merry Christmas and Happy New Year.

The Town Clerk thanked the Arnprior Accessibility Advisory Committee for their hard work and dedication throughout the year, as well as Mayor Reid for chairing the Committee.

Mayor David Reid wished council, staff, and the residents of the Town of Arnprior a Merry Christmas and Happy Holidays.

17. Media Questions

None

18. Closed Session

Resolution No. 350-15 (7:45PM)

Moved by Tom Burnette

Seconded by Dan Lynch

THAT Council move into Closed Session regarding one (1) matter to discuss the security of the property of the municipality or local board, pursuant to Section 239 (2)(a) of the Municipal Act, 2001 (Security) and one (1) matter regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Section 239 (2)(e) of the Municipal Act, 2001 (Potential Claim).

Resolution CARRIED

Resolution No. 351-15 (8:45 p.m.)

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council resume to Open Session.

Resolution CARRIED

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Resolution No. 352-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT Council authorize the CAO to proceed as directed with regards to item #2.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 353-15

Moved by Ted Strike

Seconded by Dan Lynch

THAT By-law No. 6541-15 being a By-law to confirm the proceedings of the Regular Meeting of Council held on December 14, 2015 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No. 354-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

THAT this meeting of Council be adjourned at 8:48 PM.

Resolution CARRIED




David Reid, Mayor



Maureen Spratt, Town Clerk

Appendix A



CIP Application
66 Madawaska St.

Lindsay Wilson - MEDO

Council Meeting – Monday, December 14, 2015

Proposed Project

- 66 Madawaska Street.
- Add interest to the front façade of the building with awnings.
- Replace current signage with sidewall sign and signage on awnings.

Proposed Project



3 ARNPRIOR

General Eligibility Criteria

- ✓ Application submitted prior to commencing
- ✓ Applicant is owner or tenant of the property
- ✓ Within designated CIP area
- ✓ No outstanding tax arrears/good standings
- ✓ Complete application form & materials
- ✓ Work is in accordance with Town regulations
- ✓ Land use is in conformity with OP and zoning



4 ARNPRIOR

General Eligibility Criteria

- ✔ Application must take place before any permits or approvals are applied for.
- ✔ Any exterior changes must meet Urban Design Guidelines (Appendix A)
- Work must be consistent with application
- ✔ The total of combined grants and rebates must not exceed total project costs.



5 ARNPRIOR

Façade and Property Improvement

- ✔ Meets General Eligibility Requirements
- ✔ Installation of new awnings or canopies
- ✔ Improve signage

Total cost of project: \$5,151.67

Eligible for grant up to \$2,575.84

Eligible for permit rebate of \$25.00



6 ARNPRIOR

Review Panel

- This application was received after the last CDAC meeting of 2015 held on November 3rd. Due to the short timeline between application and the last Council meeting of 2015 the Community Development Branch acted as the Review Panel for this application.



7 ARNPRIOR

Recommendation

- Eligible for \$2,575. 84 under Façade and Property Improvement.
- CDB suggestions a recommendation to Council of \$1,287 grant for façade and property improvement and \$25 sign permit rebate.
- If application for 114 John Street is approved there will be no uncommitted funds remaining in the CIP operating budget.



8 ARNPRIOR

Funding

- Recommend \$1,312 be used from marketing and economic development reserve.
- Currently \$58,466 of uncommitted funds of are available in the MED reserve.
- The 2016 draft budget suggests using \$30,000 from reserves. Which would leave \$28,466 remaining in the MED reserve.



9 ARNPRIOR


Questions?



• WHERE THE RIVERS MEET •

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Appendix B



CIP Application
114 John St.

Lindsay Wilson - MEDO

Council Meeting – Monday, December 14, 2015

Proposed Project

- 114 John Street North
- Improve and identify entrance facing the municipal parking lot
- Replace entrance door with commercial grade door in preparation for increased traffic.

Proposed Project



General Eligibility Criteria

- ✓ Application submitted prior to commencing
- ✓ Applicant is owner or tenant of the property
- ✓ Within designated CIP area
- ✓ No outstanding tax arrears/good standings
- ✓ Complete application form & materials
- ✓ Work is in accordance with Town regulations
- ✓ Land use is in conformity with OP and zoning

General Eligibility Criteria

- ☑ Application must take place before any permits or approvals are applied for.
- ☑ Any exterior changes must meet Urban Design Guidelines (Appendix A)
- ☐ Work must be consistent with application
- ☑ The total of combined grants and rebates must not exceed total project costs.



5 ARNPRIOR

Façade and Property Improvement

- ☑ Meets General Eligibility Requirements
- ☑ Repair or replacement of storefront doors and windows.

Total cost of project: \$4,068

Eligible for grant up to \$2,034



6 ARNPRIOR

Review Panel

- This application was received after the last CDAC meeting of 2015 held on November 3rd. Due to the short timeline between application and the last Council meeting of 2015 the Community Development Branch acted as the Review Panel for this application.



Recommendation

- Eligible for \$2,034 under Façade and Property Improvement.
- CDB suggestions a recommendation to Council of \$1,013 grant for façade and property improvement.
- Current uncommitted funds of \$1,013 in the CIP operating budget.



Questions?



• WHERE THE RIVERS MEET •

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