



Minutes of Regular Council Meeting  
April 13, 2015  
6:30 PM  
Council Chambers, Town Hall, Arnprior

**Present:**

Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Frank Dugal

**Also Present:**

Michael Wildman, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, Dir. Corp. Services/Treasurer  
Guy Bourgon, Director of Public Works  
John Steckly, Civil Engineering Officer  
John Okum, Fire Chief  
Robin Smith, Town Planner  
Kaila Zamojski, Secretariat Services Coordinator

**Absent:**

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 099-15

Moved by Walter Stack

Seconded by Tom Burnette

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, April 13, 2015 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 100-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

THAT the Minutes of the Regular Meeting of Council listed under Item #6 a, on the Agenda, be adopted (Regular Meeting of Council - Monday, March 23, 2015).

Resolution CARRIED

## Minutes of Regular Council Meeting

7. Awards/ Delegations/ Presentations  
None

8. Public Meetings

**a) Zoning By-law Amendment (AC Units) – Town Planner**

Resolution No. 101-15

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council move into a public meeting regarding a proposed Zoning By-law amendment to remove the reference to mechanical structures (ie. air conditioners, heat pumps and ventilators) from the list of architectural features in the section of the by-law prescribing encroachments into required yards and to establish a specific setback for these structures.

Resolution CARRIED

Mayor David Reid called the meeting to order at 6:33 PM, welcomed those present and the Town Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Ontario Municipal Board requirements.

Staff confirmed that notice of this Public Meeting was published in the Arnprior Chronicle Guide as the amendment is Town-wide, in accordance with the Ontario Planning Act and Ont. Regulation 545/06. No written comments were received prior to the meeting.

The Town Planner, explained that the current zone provisions includes a list of architectural features which includes mechanical structures (i.e. air conditioners, heat pumps and ventilators) and establishes a maximum projection of such features into permitted yards of 1.2m.

The proposed amendment lists the mechanical structures (air conditioners, ventilators and heat pumps) separately and provides maximum permitted projects into yards for these uses. The effect of the amendment is to accommodate mechanical structures where appropriate, including projections into side yards.

The floor was opened to the public for comments, and none were received.

The Town Planner explained that the by-law will be included on the next Regular Council meeting agenda for consideration.

The public meeting was declared closed at 6:36 PM

Resolution No. 102-15

Moved by Walter Stack

Seconded by Tom Burnette

THAT Council resume to the Regular Meeting of Council.

Resolution CARRIED

9. Matters Tabled/Deferred/Unfinished Business  
None

## Minutes of Regular Council Meeting

### 10. Staff Reports

#### a) **Awarding of the Second Avenue and Bridge Street Construction and the Reconstruction of McGonigal Street West – Civil Engineering Officer**

##### Resolution No. 103-15

Moved by Ted Strike

Seconded by Lynn Grinstead

THAT Council award the Reconstruction of Second Avenue and Bridge Street Tender #PW-2015-02 to Thomas Cavanagh Construction Limited for the amount of \$725,524.87 (including HST); and

THAT Council award the Reconstruction of McGonigal Street West Tender #PW-2015-04 to Primrose Cartage and Excavating Limited for the amount of \$378,476.47(including HST).  
Report and Resolution CARRIED

The Civil Engineering Officer provided an overview of the report, along with a Power Point Presentation outlining Budgeted Costs versus Tender Costs, attached as Appendix A and forming part of these minutes.

##### Resolution No. 104-15

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council direct staff to proceed with the following three (3) additional Rolling Road Rehabilitation projects using available residual funds due to favourable tenders prices from the McGonigal Street West & Second Street Capital Construction projects, as follows:

1. Carss Street (includes \$25,000 in sidewalk repairs) at a total tender cost of \$81,674.66;
2. Elizabeth Street at a total tender cost of \$25,679.57; and
3. Isabella Street at a total tender cost of \$24,693.98.

AND FURTHER THAT Council authorize staff to proceed issue and award a separate sidewalk patch and repair tender funded with the remaining 2015 Rolling Road Rehabilitation funding of \$97,589.05.

Resolution CARRIED

#### b) **William Street Rezoning – Town Planner**

##### Resolution No. 105-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council receives an application for amendment to Zoning By-law No. 4990-01, for Part of Lot 62 & Part of Lot 64, Registered Plan 32, to permit a maximum of five (5) unit rowhouse; and

## Minutes of Regular Council Meeting

THAT pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Monday, May 11<sup>th</sup>, 2015, regarding the proposed amendment, to allow for public review and comment.

Report and Resolution CARRIED

The Town Planner provided an overview of the report.

### c) Fire Department Annual Report – Fire Chief

Resolution No. 106-15

Moved by Tom Burnette

Seconded by Dan Lynch

THAT Council receives and adopts the 2014 annual report of the fire department and this staff report #15-04-13-03 as written and submitted.

Report and Resolution CARRIED

The Fire Chief provided an overview of the report, noting that Fire Prevention/Protection Officer, Cory Nicholas achieved the NFPA 1001 level I and II certification.

### 11. Committee Reports and Minutes

None

### 12. Notice of Motions

#### a) **Resolution from the Township of South Stormont – Collection of 1% of Goods and Services Tax**

“THAT Council of the Corporation of the Town of Arnprior support the Township of South Stormont’s request for the Government of Canada to collect 1% of the Goods and Services tax (HST/GST) and disperse these funds to municipal governments on a per capita calculation.”

Councillor Lynch put forward the above notice of motion, which will be brought forward for Council consideration at the next Regular Meeting of Council.

### 13. Reeve’s Report From County Council

Reeve Walter Stack noted the following information was discussed at the County of Renfrew and is available in the Clerk’s Office:

- County of Renfrew Council Meeting – March 25, 2015
  - Ontario Natural Gas Background Report – Ontario Energy Board
  - Community Economic Development 101 Workshop took place on April 2, 2015 in Pembroke
  - Paddle the Upper Ottawa Valley Festival – August 7-9, 2015 in Petawawa
  - Delegations:

## Minutes of Regular Council Meeting

- Gwen Rutland on behalf of the Bernadette McCann House for Women – Emergency Fund
- Dave Henderson on behalf of the Canadian Cancer Society – Daffodil Month
- Jeff Foss – Overview of the Tax Policy
- Finance and Administration Committee Report:
  - Finance and Administration overview
  - Social Services overview
  - Operations
    - Winter Operations to date are slightly below 2013/2014 numbers
    - Tenders for three (3) snow plows
- Development and Property Committee Report:
  - Planning Division Activity Tracker
  - 2015 Ottawa Valley Road Maps are ready and available in various tourist booths
  - Ottawa Valley Tourist Association Annual General Meeting
  - A Celebrating Women in Business Workshop was held on March 31, 2015
- Health Report:
  - Long Term Care Homes
    - Municipal Subsidy is \$7.9 Million for two (2) homes
    - The average age of individuals in Long Term Care is 85 years.
    - Half of the admissions have complex health conditions.
  - “Your Electrical Bill Co.”
    - Miramichi Lodge – Long Term Care Home hired the above named company to look at their electrical bills and they determined the Lodge was being over billed by \$92 000.
    - The Lodge will receive \$46 000 back with a future savings of 10-15% in electrical costs.
  - Declaration of Bravery was presented to Mr. Brad Smith from the Governor General, as he pulled a snowmobiler from Calabogie Lake this winter, and saved their life.
  - Active Transportation Summit – County of Renfrew will be held in May 2015.

### 14. Correspondence & Petitions

#### **a) Correspondence Package No. I-15-APR-07**

##### Resolution No. 107-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the Correspondence Package No. I-15-APR-07 be received as information and filed accordingly.

Resolution CARRIED

## Minutes of Regular Council Meeting

Mayor David Reid noted the following:

- Item #5, Page 9 – Information from the Ontario Association of Certified Engineering Technicians and Technologists – Publication Award
  - On behalf of Members of Council the Mayor congratulated CAO, Michael Wildman for obtaining this Provincial Publication Award. Mayor Reid also noted that the Town of Arnprior has used the strategies mentioned in the publication on a regular basis to advance the Town's Financial position. A press release will be issued in the near future.
- Item #2, Page 2-5 – Letter from OPP – 2014 Reconciled Policing Costs & 2014 Billing Adjustment
  - The Town of Arnprior received good news, regarding the OPP Billing, but the Town should not see many large reconciliations in future years, due to the new implemented Billing Model.

Councillor Dan Lynch noted the following:

- Item #6, Page 10 – Letter from the Minister Responsible for Seniors Affairs – Call for nominations – Ontario Senior of the Year Award
  - On question of Councillor Lynch the CAO noted the Town of Arnprior has forwarded our nomination to the Province for consideration.
- Item #10, Page 33 – AMO – Breaking News – Housing and Homeless Prevention
  - On question of Councillor Lynch the CAO noted the Town of Arnprior does not have a Housing or Homeless Prevention program. The County of Renfrew, under their Social Services Department, manages a Homelessness Prevention Program that is open to all low-income families in the County of Renfrew.
- Item #10, Page 41 – AMO – Breaking News – New Process for School Closures Released
  - On question of Councillor Lynch the CAO noted the Town of Arnprior has not been approached by any schools contemplating closure.
- Item #10, Page 49 – AMO – Watch File – March 12, 2015
  - On question of Councillor Lynch the CAO noted police checks for volunteers are currently free so there would be no financial impact and the proposed amendments to the Private Members Bill would not impact current town policies.
- Item #11, Page 60 – Ottawa Valley Business – March 17, 2015
  - There are two grants available through "Enterprise Renfrew County" for students who are between the ages of 15 and 29 who want to start their own business. The first grant is "Summer Company" for full time students in the amount of \$3 000. The second grant is "Starter Company" for part-time students in the amount of \$5 000. The deadline to apply for these grants is April 30, 2015 and the contact information is 613-735-8224.

Councillor Ted Strike noted the following:

## Minutes of Regular Council Meeting

- Item #4, Page 7 - Letter from Enbridge Gas – Energy East and Natural Gas
  - On question of Councillor Strike the CAO noted this information was included in the Town's submission to the Ontario Energy Board.

Reeve Walter Stack noted the following:

- Item #4, Page 7 - Letter from Enbridge Gas – Energy East and Natural Gas
  - It is important that the public is aware of the potential gas shortage the Energy East Pipeline Project could cause, which in turn could increase gas prices. Trans Canada is looking at this project from a global perspective, and it is important to look at how this project can affect the individual communities in each province.
- Item #9, Page 18-32 – Newsletter from Community Living Renfrew County South – Connections March 2015
  - Please donate your clean milk bags to Community Living, 106 McGonigal Street West, Arnprior, as they are recycling these bags to make mats out of them.

### 15. Bylaws/ Resolutions

#### a) By-laws

##### Resolution No. 108-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

THAT the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6463-15 – Corrosion Control Plan Design
- ii) By-law No. 6464-15 – Road Rehabilitation Project 2015
- iii) By-law No. 6465-15 – Amendment to Summer Student Policy

Resolution CARRIED

### 16. Announcements

Councillor Dan Lynch made the following announcements:

- Congratulations to Mel Porter, 2015 Town of Arnprior Volunteer of the Year. Thank you to the Arnprior Chamber of Commerce for putting together a fantastic Gala, and allowing the Town to present this well-deserved award.
- Congratulations to Alexis Barr, 2015 Town of Arnprior Senior of the Year.
- This weekend, April 17-19, is the Second Annual Arnprior Home & Leisure Show at the Nick Smith Centre beginning at 5:00 PM on Friday, April 17, 2015.

The CAO announced the Open House for the Downtown Revitalization Project, at the Arnprior Public Library, Thursday, April 16, 2015 at 6:00 PM.

### 17. Media Questions

None

**Minutes of Regular Council Meeting**

18. Closed Session

None

19. Confirmatory By-Law

Resolution No. 109-15

Moved by Dan Lynch

Seconded by Walter Stack

THAT By-law No. 6466-15 being a By-law to confirm the proceedings of the Regular Meeting of Council held on April 13, 2015 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No. 110-15

Moved by Walter Stack

Seconded by Tom Burnette


THAT this meeting of Council be adjourned at 7:43 PM.

Resolution CARRIED



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David Reid, Mayor



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Maureen Spratt, Town Clerk



# Budgeted Costs vs. Tendered Costs

Project	Water Reserve	WW Reserve	Capital Exp. Reserve	DC	Gas Tax	OCIF Grant	Total Amount
<b><u>2015 Road Rehab</u></b>							
Budgeted Amount			\$426,356.00		\$234,944.00	\$88,700.00	\$750,000.00
Tender Amount			\$322,154.24		\$234,944.00	\$88,652.00	\$645,750.24
Remaining			*\$104,201.76				*\$104,249.76
<b><u>Second Avenue</u></b>							
Budgeted Amount			\$540,000.00				\$540,000.00
Tender Amount			\$490,626.95				\$490,626.95
Remaining			\$49,373.05				\$49,373.05
<b><u>McGonigal Street West</u></b>							
Budgeted Amount	\$71,120.00	\$53,340.00	\$231,140.00	\$152,400.00			\$508,000.00
Tender Amount	\$47,716.17	\$35,787.13	\$155,077.55	\$102,248.93			\$340,829.78
Remaining	\$23,403.83	\$17,552.87	\$76,062.45	\$50,151.07			\$167,170.22
<b>Total Available</b>	<b>\$23,403.83</b>	<b>\$17,552.87</b>	<b>*\$229,637.26</b>				<b>*\$270,593.96</b>

\*\$100,000 budgeted for separate sidewalk patch and repair tender.

Note: McGonigal St. W. approved for 90% funding through OCIF Grant. Not included in above calculations.



# Road Rehabilitation Provisional Parts

Total available Capital Expenditure Reserve Funds: **\$229,637.26**  
(including \$100k for sidewalk repairs)

<u>Road Rehab Provisional Parts</u>	<u>Total Tender Cost</u>
Carss Street <i>(includes \$25k in sidewalk repairs)</i>	\$81,674.66
Elizabeth Street	\$25,679.57
Isabella Street	\$24,693.98
<b>Total</b>	<b>\$132,048.21</b>
<b>Available Funds</b>	<b>\$229,637.26</b>
<b>Remaining Balance</b> <i>(To be used for separate sidewalk patch and repair tender)</i>	<b>\$97,589.05</b>

